**Parent Advisory Group**

9/28/2023

Zoom Link: https://us06web.zoom.us/j/88302139323?pwd=szmzDC46BMefAApVDbGpXgBq1h8pZ6.1

Agenda

* Introductions: Lisa, Angela, Donna, Una, Leah, Brenda, Dawn, Tarshia, Bonnie, Anne M., Madyna, Annie
* Norm and purpose reminders
* Parent assignment of note taker
  + Parents will take notes and send to Annie or the facilitator for collecting
* Approval of topics for annual meeting
  + Proposed topics were presented in the attached document. Will add vocational opportunities to the without walls evening. Staff appreciation can be added to the end of every meeting for progress and contact
  + Discussion of open house with the parent survey attached
* Review of parent directory – sneak peek and feedback
  + Add student name (with consent), Admin team put in new student packst and will organize by program house and day student. For now using email as parent contact. We can improve it over time.
* Review of fundraising efforts and next steps
  + Last year we raised almost 4K total and was able to appreciate all shifts.
  + Start sooner rather than later for planning and solicitation. Should work with Rich to consolidate efforts. Ideas for the staff appreciation month: parents serve the lunch with pictures of their children. Students make artwork saying thank you with pictures. Noting not all staff can be together based on coverage needs for students.
  + Question on what staff most enjoyed, they most enjoyed the team building lunch and prizes for gift cards. 10 plus were the most liked, food, visa or everything gift cards.
* Discussion with Madyna of Youth Residential re: Parent involvement in the house
  + Madyna spoke about friendships and relationships support and connections among houses and involving parents. More meaningful events with houses and parents. Thinking with staff, students and parents of ideas.  Lots of thoughts to support friendships among houses.  
    More communication needed around ideas and execution. Establish a protocol of staff support when parents are volunteering at events. Evaluate communications needed in advance to id who and how support is planned. Fluid process and continuity is helpful.  We will learn together and develop the process.
  + Will create a word document on google to add ideas.
* Discussion with Annie representing The Guild School re: Parent involvement in the school
  + Harvest decorating and parade, as well as holiday week coming up will need parent volunteers. Will send out dates.
  + Engagement Supply Closet:  Donations will be accepted for engagement supplies for residences.  More info to come
* Additional agenda items?
  + Book fair annually? Let’s discuss at next meeting
  + suggested to create a monthly calendar for each home, on that calendar, the individuals birthday and things they like. This would go on the wall and staff and individuals could talk about it as they walk by or if they are sitting near it. Annie suggested to work with house manager and associate for this.
  + Asked about creating a parent group for discussion and socializing with fellow parents in the same shoes that was not guild facilitated, Annie stated that parents can absolutely get together outside of this and any other group, The Guild cannot be responsible for or involved in organizing that.